



## UNLEASH THE MUSICIAN WITHIN

Welcome! We are excited to have a cohesive music lesson program for the community of Bozeman and surrounding areas by offering a comprehensive array of music education offerings as well as professional and care-free enrollment, scheduling, and payment. Please review the policies below and sign the bottom acknowledging that you have read and understand them.

### SCHOOL OF MUSIC POLICIES:

**Tuition:** Lessons are \$35.00 per 30-minute lesson, and \$70.00 per 60-minute lesson. You will be billed monthly for the lessons.

**Payment:** Tuition is paid on the 1st of the month by automatic withdrawal from your credit or debit card. Lessons are given on a month-to-month basis. If ever you wish to change instructors, simply let the Music Villa Lesson Coordinator know and we will happily accommodate you.

**Teacher Zone:** Music Villa uses an online scheduling program called Teacher Zone, [www.teacherzone.com](http://www.teacherzone.com). You will be provided with a login ID and password for access to your schedule online. Communication with your instructor and lesson coordinator will be done thorough this program.

**Absence Policy:** Tuition is paid to reserve a guaranteed space and instructor for a specific time each week and therefore each month's tuition must be paid regardless of the attendance of the student. For any schedule changes, please contact us through TeacherZone or email [lessons@musicvilla.com](mailto:lessons@musicvilla.com).

**Make Up Lessons:** We do not offer make up lessons. If you need to reschedule a lesson we will accommodate if there is space in our schedule. We do not issue refunds for canceled lessons.

**Instructor Absence:** If your instructor is unable to teach a lesson your next month's payment will be adjusted to compensate for the cancellation.

**Contact:** If you have questions or need to cancel a lesson, please email us at [lessons@musicvilla.com](mailto:lessons@musicvilla.com).

**By signing below I acknowledge that I have read and understand the Music Villa School of Music Policies.**

Signature \_\_\_\_\_ Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_