



UNLEASH THE MUSICIAN WITHIN

Welcome! We're excited to bring a cohesive music lesson program to the community of Bozeman and surrounding areas by offering a comprehensive array of music education offerings as well as professional and care-free enrollment, scheduling, and payment. Please review the policies below and sign the bottom acknowledging that you have read and understand them. We will be in touch via email with any program updates or news.

SCHOOL OF MUSIC POLICIES:

Tuition: Music Villa School of Music tuition is charged monthly. The cost is \$25.00 per 30-minute lesson and \$50.00 per 60-minute lesson.

Payment: Tuition is paid the first week of each month by automatic payment from your credit or debit card. Lessons are given on a month to month basis. If ever you wish to change teachers, simply let the Music Villa lesson coordinator know and we will happily accommodate you.

TeacherZone:

Music Villa uses an online scheduling program, www.teacherzone.com. You will be provided with a login ID and password for access to your schedule online. Communication with your instructor and lesson coordinator will be done through this program.

Absence Policy: Tuition is paid to reserve a guaranteed space and instructor for a specific time each week and therefore each month's tuition must be paid regardless of the attendance of the student. For any lesson changes, please contact us through TeacherZone or email lessons@musicvilla.com. Cancellations can be done on the TeacherZone app on your phone or tablet.

Make Up Lessons: We do not offer make up lessons. But if you need to reschedule a lesson we will accommodate if there is space in our lesson schedule.

Instructor Absence: If your instructor is unable to teach a lesson either a qualified substitute will be provided, you will be rescheduled by the instructor, or your payment will be applied to the following month.

Photos/Videos: Occasionally we post videos & photos of student performances online for you to share with friends and family. Please contact us if you would like a photo or video removed.

Contact: If you have questions or need to cancel a lesson, please contact us through TeacherZone or lessons@musicvilla.com.

By signing below I acknowledge that I have read and understand the Music Villa School of Music Policies.

Print Name _____

Signature _____ **Date** ____/____/____